

VEAZIE SEWER DISTRICT
Regular Meeting Minutes
Feb 23, 2015
6:30 P.M.

Attended by: Treasurer Jim Parker, Chairman Rob Tomilson, Trustee Norman Webb, Superintendent Dana McLaughlin, Attorneys Tom Brown and Jonathan Pottle

- 1) Rob called the meeting to order at 6:31 p.m.
- 2) The agenda was reviewed. Rob would like to add to the agenda to address Mark Leonard's questions on road work this summer.
- 3) Jim made a motion to accept the January 2015 meeting minutes as written, Rob 2nd. unanimous
- 4) No public comments.
- 5) Alex Wong from MRWA was present to explain the process of retrieving the rest of the income surveys needed for the Development Grant to repair Oak Grove St. sewer mains. Jim motioned to spend no more than \$2,500.00 and take the funds from Capital Reserves to proceed with the income survey and grant process, Norman 2nd, unanimous.
- 6) The warrants were circulated and signed by the board members.
- 7) The delinquent accounts report was reviewed by the board.
- 8) The Office Manager's report was reviewed.
- 9) The board reiterated that the \$1,000.00 health insurance deductible amount set aside at Group Dynamics for each employee is for reimbursement of any deductible or copay.
- 10) The Treasurer's report was reviewed. Jim motioned to transfer \$28,876.00 from the checking account to the Debt Reserve Savings Acct and to move \$9,315.00 from the checking account to the Capital Reserve Acct, Norman 2nd, unanimous. The commitment of the sewer bills to the Treasurer will be reviewed by the attorneys.
- 11) Dana presented the Operations Report for January 2015. Dana corrected the erratic effluent flow readings issue by heating the area around the flow meter. Part-time help will be addressed in executive session. Nichols stated not a need for on-demand hot water heater. New floors have been laid in the office, lab and hallway. MDOT will be repaving State St this summer and manholes need to be raised. Jim would like Dana to get a quote from Silver's on raising the manholes.
- 12) The budget looks good.

- 13) Other business: Town Manager, Mark Leonard, would like to know if the district has any scheduled projects for the upcoming year that may disrupt any roads in town. Rob would like Dana to get together with Mark and discuss this. Mark also would like to know if the assessment would be going down again this year. Jim said we will look at the 2015-2016 budget at the next board meeting in March and will determine this and will give an assessment letter to the town in April.
- 14) At 7:24 p.m., Jim motioned to go into Executive Session Pursuant to 1 M.R.S.A. 405(6)(A) Personnel Matter, Norman 2nd. Jim motioned to come out of Executive Session Pursuant to 1 M.R.S.A. 405(6)(A) Personnel Matter at 7:35 p.m., Norman 2nd, unanimous.
- 15) At 7:35 p.m., Jim motioned to go into Executive Session Pursuant to 1 M.R.S.A. 405(6)(A) Personnel Matter, Norman 2nd. Jim motioned to come out of Executive Session Pursuant to 1 M.R.S.A. 405(6)(A) Personnel Matter at 8:11 p.m., Norman 2nd, unanimous.
- 16) There was no need for another executive session.
- 17) Jim motioned to end the meeting at 8:11 p.m., Norman 2nd, unanimous.

NEXT MEETING WILL BE HELD MONDAY, MARCH 16, 2015 AT 6:30 P.M.

APPROVED:  DATE 3-16-15
Norman Webb, Clerk