

VEAZIE SEWER DISTRICT
Regular Meeting Minutes
June 15, 2015
6:30 P.M.

Attended by: Treasurer James Parker, Chairman Rob Tomilson, Trustee Norman Webb, Superintendent Dana McLaughlin, Office Manager Rebecca Chase.

- 1) Rob called the meeting to order at 6:36 p.m.
- 2) Swear in newly elected Trustee, James Parker.
- 3) James Parker motioned to elect Rob Tomilson as Chairman, Norman Webb 2nd, unanimous.
- 4) Norman Webb motioned to elect James Parker as Treasurer, Rob Tomilson 2nd, unanimous.
- 5) James Parker motioned to elect Norman Webb as Clerk, Rob Tomilson 2nd, unanimous.
- 6) The agenda was reviewed.
- 7) Rob motions to accept the May 2015 meeting minutes as written, Jim 2nd. Unanimous.
- 8) No public comments.
- 9) Review Office Manager Applicant, Emily Hood.
- 10) The Office Manager's report was reviewed. Office Manager has reduce hours and is getting ready to prepare billing.
- 11) The Treasurer's report was reviewed. Jim would like to put \$9,300.00 into Capital Reserve Savings Account. Norman motioned, Rob 2nd, unanimous.. \$15,000 into Debt Service Account. Norman motioned, Jim 2nd, unanimous.
- 12) Bond Refinance Update: We will have to spend \$2,000-\$3,000 to apply, it will free up about \$60,000 in cash flow annually, the interest rate is projected at 2% amortized for a longer time than the current Bond. Norman motions for Jim to apply for the refinance, Rob 2nd, unanimous.
- 13) Dana presented the Operations Report for May, 2015.
 - No violations.
 - There was a mixup with a sample, therefore a makeup sample is required.
 - Buck Hill Control Update: Moisture got into keypad and Electrician, Mike Eber, fixed it for \$500. Sent letter to Tanya updating her of issue.
 - Manhole Outfall Repair Update: Dana spoke with Steve of Sargent's. The Town is making them take out rows of rocks along river. Sargent's says we can have the rocks, however he recommends that they are not dumped, but an excavator used. Discussion

regarding cost of removing trees and moving rocks. Dana will report back regarding the use of an excavator.

- Manhole repairs: More manholes than expected are needed.
- 1021 State Street called for sewer service from RotoRooter. Discussed hookup fee. There would be no hookup fee if they have to connect to a new hookup. Jim requested that we never use or recommend RotoRooter.

14) Curtain Replacement/Installation: Dana will get updated quote reflecting \$800 discount. Jim motions to purchase the curtain for \$11,729.00, pay 40% down and the balance upon delivery, and hire Lou Silver, Inc. to install new curtain and dispose of the old curtain. Norman 2nd, unanimous.

15) Discussed vehicle bids and options. Jim motioned to accept Quirk's bid for the Ford. Norman seconded. Motion passed. Jim motioned to remove money from Capital Reserve Account and sale of old truck to be added back to Capital Reserve Account. Norman 2nd, unanimous.

16) Discussed options for generator storage building.

17) 2015-2016 current budget was reviewed.

18) The Board thanked Becky for her service.

19) Jim motioned to go to Executive Session pursuant to M.R.S.A. Title 1 §405(6)A (Personnel Matter) at 8:02 p.m., Norman 2nd, unanimous.

20) Jim motioned return from Executive Session at 8:11 p.m. Norman 2nd, unanimous.

21) Jim motioned to end the meeting at 8:11 p.m., Norman 2nd, unanimous.

NEXT MEETING WILL BE HELD MONDAY, July 20, 2015 AT 6:30 P.M.

APPROVED: _____
Norman Webb, Clerk

DATE _____