

**VEAZIE SEWER DISTRICT**  
**Regular Meeting Minutes**  
**July 21, 2014**  
**6:30 P.M.**

Attended by: Trustee Norman Webb, Treasurer Jim Parker, Chairman Rob Tomilson, Superintendent Dana McLaughlin, and Office Manager Becky Chase

- 1) Rob called the meeting to order at 6:32 p.m.
- 2) The agenda was reviewed and discussion on August 2014 board meeting added.
- 3) There were no public comments.
- 4) Jim made a motion to accept the June 2014 meeting minutes with the correction of Ken Borneman name spelling, Norman 2<sup>nd</sup>, unanimous.
- 5) The warrants were circulated and signed by the board members.
- 6) Jim motioned to abate Greystone Trailer Park for 174 cu/ft for the water main break in Jan 2014, Norman 2<sup>nd</sup>, unanimous.
- 7) The delinquent accounts report was reviewed by the board. Jim suggested that Becky add another column in the spreadsheets showing which bills the payments are being applied to.
- 8) The Office Manager's Report was reviewed.
- 9) The Treasurer's report was in the board packets.
- 10) Dana presented the Operations Report for May 2014:
  - The board received the service connection application and fee structure
  - The employee activity reports were presented to the board.
  - Dana received quote for infiltrated manhole repair. Cost is \$520.00 each seam.
  - Quotes for D.O. Control from Woodard and Curran and Results Engineering. The board would like more information and would also like Mike Ebert to attend the next board meeting.
  - MMA Safety Grant application needs to be submitted by 09/30/14. The board would like to have an application submitted for the magnetic manhole jack.
  - The board would like Dana to talk with other wastewater utilities that use the Solar Bee. Also, get a quote and check to see what Efficiency Maine will contribute towards the cost.
  - DEP is requiring Nutrient (Phosphorous) sampling. Katahdin Analytical will process this sampling.
  - The outfall manhole is eroded around it and needs repair.
  - Dana presented a spreadsheet showing inspection and repair updates for manholes.

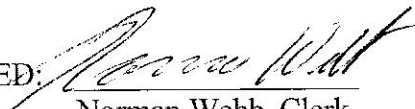
- Efficiency Maine has cash incentives for lighting. The board would like Dana to check the wattage of all the lights that are currently at the district. The board would like Dana to request quotes from other vendors on a commercial heat pump for the office.
- Jim will talk to Mark Leonard of the Town of Veazie in regards to the volunteer fire department helping with the income survey with MRWA.

11) The 2014-2015 budget was reviewed

12) At 8:34 p.m., Jim motioned that the board go into Executive Session Pursuant to 1 M.R.S.A.405(6)(A) for Personnel Matters. Norman 2<sup>nd</sup> the motion, unanimous. At 9:34 p.m., Jim motioned for the board to come out of Executive Session, Norman 2<sup>nd</sup>, unanimous. Jim motioned to adopt the Town of Veazie health insurance policy and to authorize Dana's salary adjustment, Norman 2<sup>nd</sup>, unanimous

13) Jim motioned to end the meeting at 9:35 p.m., Norman 2<sup>nd</sup>, unanimous

NEXT MEETING WILL BE HELD MONDAY, SEPTEMBER 15, 2014 AT 6:30 P.M.

APPROVED:   
Norman Webb, Clerk

DATE 9-15-14