

**VEAZIE SEWER DISTRICT**  
**Regular Meeting Minutes**  
**June 23, 2014**  
**6:30 P.M.**

Attended by: Trustee Norman Webb, Treasurer Jim Parker, Chairman Rob Tomilson, Superintendent Dana McLaughlin, Office Manager Becky Chase and Attorney Tom Brown

- 1) Rob called the meeting to order at 6:33 p.m.
- 2) Rob Tomilson was sworn in as a board member
- 3) Jim nominated Rob as Chairman of the Board of Trustees, Norman 2<sup>nd</sup>, unanimous. Norman nominated Jim as Treasurer of the Board of Trustees, Rob 2<sup>nd</sup>, unanimous. Jim nominated Norman as Clerk of the Board of Trustees, Rob 2<sup>nd</sup>, unanimous.
- 4) The agenda was reviewed.
- 5) There were no public comments.
- 6) The owner of Tradewinds was present to ask for forgiveness for the sewer connection fee for the new store. He stated there already was a service line to the property but he discontinued the line due to the condition and had a new service line installed. He did this at his own expense and wanted to ask that he not have to pay a sewer connection fee due to the expenses he incurred and the fact that there already was a sewer line to his property. Jim motioned to waive the connection fee, Norman 2<sup>nd</sup>, unanimous.
- 7) Norman made a motion to accept the May 2014 meeting minutes, Jim 2<sup>nd</sup>, unanimous.
- 8) The warrants were circulated and signed by the board members.
- 9) Jim motioned to authorize the auditor, Nick Henry, to come in and work with Becky on 07/02/14 gathering information for the yearly audit and to invite Nick to the next board meeting on 07/21/14, Norman 2<sup>nd</sup>, unanimous.
- 10) The delinquent accounts report was reviewed by the board.
- 11) Lien release/discharges were signed by the board. Rob motioned to authorize the Treasurer to sign and execute all release deed and discharges that have been paid in full and also to sign liens, Norman 2<sup>nd</sup>, unanimous.
- 12) The Office Manager's Report was reviewed.
- 13) Jim motioned to transfer \$4,800.00 from the Capital Reserve account to the checking account for the MRWA income survey, Norman 2<sup>nd</sup>, unanimous. Norman motioned to authorize Jim

to transfer \$13,000.00 from the Capital Reserve account to the checking account to replace the money spent on the baffle in Pond 1 earlier in the year, Rob 2<sup>nd</sup>, unanimous.

14) Dana presented the Operations Report for May 2014:

- The board received the service connection application and fee structure
- The employee activity reports were presented to the board.
- The manhole inspections and repairs are being completed in a timely manner
- MRWA is going to be helping the district get a grant for the Solar Bee
- The tires on the truck need to be replaced before inspection
- The MRWA Income Survey had been previously discussed
- The second baffle in Pond 1 will need to be replaced next year
- Jim will contact Ken Borneman in regards to cutting energy costs

15) At 8:11 p.m., Jim motioned that the board go into Executive Session Pursuant to 1 M.R.S.A.405(6)(A) for Personnel Matters. Norman 2<sup>nd</sup> the motion, unanimous. At 8:16 p.m., Jim motioned for the board to come out of Executive Session, Norman 2<sup>nd</sup>, unanimous.

16) At 8:17 p.m., Jim motioned that the board go into Executive Session Pursuant to 1 M.R.S.A. 405(6)(A) for Personnel Matters. At 8:33 p.m., Jim motioned to come out of Executive Session, Norman 2<sup>nd</sup>, unanimous. Norman motioned to amend and reinstate the Veazie Sewer District 457B Deferred Compensation Plan in the form attached hereto as Exhibit A in order to ensure continued compliance with the requirements of 457B and G of the Internal Revenue Code of 1986 as amended and regulations issued thereunder. Jim 2<sup>nd</sup>, unanimous. Jim motioned to authorize Rob to sign the 457B documents form for submission to the Internal Revenue Service, Norman 2<sup>nd</sup>, unanimous. Rob motioned to authorize Jim to sign the Deferred Compensation Rollover Agreement subsequent to the implementation of the updated Deferred Compensation Plan, Norman 2<sup>nd</sup>, unanimous.

15) Jim motioned to end the meeting at 8:52 p.m., Norman 2<sup>nd</sup>, unanimous

NEXT MEETING WILL BE HELD MONDAY, JULY 21, 2014 AT 6:30 P.M.

APPROVED: \_\_\_\_\_  
Norman Webb, Clerk

DATE \_\_\_\_\_