

VEAZIE SEWER DISTRICT**Regular Meeting Minutes****May 19, 2014****6:30 P.M.**


Attended by: Trustee Norman Webb, Treasurer Jim Parker, Chairman Rob Tomilson, Superintendent Dana McLaughlin, Office Manager Becky Chase and Attorney Tom Brown

- 1) Rob called the meeting to order at 6:28 p.m.
- 2) Jim made a motion to approve the April 28, 2014 meeting minutes with the exception that #9 wording be changed from "Jim approved" to "Jim motioned to approve", Norman 2nd, passed unanimously.
- 3) Alex Wong and Kirsten Hebert from MRWA were present to speak about a possible Community Development Block Grant for manhole repairs on Oak Grove St, as well as down School St to Thompson Rd. Jim made a motion to authorize Rob to review and sign the letter from MRWA to begin the first step in the grant process, Norman 2nd, passed unanimously.
- 4) Agenda was reviewed.
- 5) There were no public comments.
- 6) The warrants were signed by the board members.
- 7) Jim motioned to get a letter from the auditor, Nick Henry, outlining the approximate cost of preparing the 2013-2014 audit, Norman 2nd, unanimous.
- 8) The Office Manager Report was reviewed.
- 9) Dana presented the operations report for April 2014:
 - Jim motioned to accept the RV Waste Policy as written, Norman 2nd, unanimous.
 - MDOT is paving School St this summer.
 - The effluent sampler needs to be replaced. Jim made a motion to purchase a new Manning sampler and ship back the old sampler back to the company for repair with a cap of \$1300.00, Norman 2nd, unanimous.
 - Dana has a meeting with Chad from Results Engineering Inc on 05/27/14 in regards to DO Control and communication loss at Buck Hill pump station.
 - Dana presented the district property insurance premium for the board to review.
 - Manholes need to be fixed on Oak Grove St
 - Tradewinds requests to connect to an existing service line.
 - 2013-2014 budget ends May 2014. Everything looks good.

- 10) The Treasurer's report was presented to the board. Norman motioned to transfer \$9,300.00 from the checking account to the Capital Reserve Account and \$28,900.00 from the checking account to the Debt Reserve Account, Rob 2nd, unanimous.
- 11) The delinquent accounts report was presented to the board.
- 12) At 8:08 p.m., Rob motioned that the board go into Executive Session Pursuant to 1 M.R.S.A.405(6)(A) for Personnel Matters. Jim 2nd the motion, unanimous. At 8:56 p.m., Jim motioned for the board to come out of Executive Session, Norman 2nd, unanimous. Norman motioned that unless the District receives the Agreement and related General Release Hold Harmless and Indemnity duly executed by Gary Brooks in a form satisfactory to the Chairman, the District shall withdraw the funds now in the District's deferred compensation account with Morgan Stanley in order that the District can disburse those funds directly to the former Superintendent Gary Brooks, less the required deductions and withholdings for federal and state income taxes, FICA taxes, Medicare and Social Security, all as determined by the District's accountant. The Board approved the motion by a vote of 3 to 0. Norman further motioned if Gary Brooks executes the Agreement and the General Release Hold Harmless and Indemnity as presented by the District in a manner satisfactory to the Chairman and delivers these documents duly executed to the District not later than Tuesday, May 27, 2014 at 4:00 p.m., the Chairman is authorized to take all the actions necessary to implement a rollover of those funds into an account which Gary Brooks has established at Morgan Stanley. The Trustees approved the motion by a vote of 3 to 0.
- 15) Jim motioned to end the meeting at 9:00 p.m., Norman 2nd, unanimous

NEXT MEETING WILL BE HELD MONDAY, JUNE 16, 2014 AT 6:30 P.M.

APPROVED:


Norman Webb, Clerk

DATE

06-23-14