

VEAZIE SEWER DISTRICT
Regular Meeting Minutes
February 24, 2014
6:30 P.M.

Attended by: Trustee Norman Webb, Treasurer Jim Parker, Chairman Rob Tomilson, and Superintendent Dana McLaughlin.

- 1) Rob called the meeting to order at 6:33 p.m.
- 2) Jim made a motion to approve the January 24, 2014 meeting minutes, Norman 2nd the motion, passed unanimously.
- 3) Agenda was reviewed. Cancelled #11 (Executive Session) on agenda due to no further information at this time
- 4) There were no public comments.
- 5) The warrants were signed by the board members.
- 6) The Office Manager Report was reviewed. Dana informed the board that Becky will be learning more of the lab testing since the summer will be very busy with lab work.
- 7) Operations Report-Dana presented the operations report for January 2014. There were no violations for January.
 - a. Sewer service repair was done to 1007 School St
 - b. MDOT will be repaving School St the summer of 2014. We may need to repair some manholes at this time.
 - c. District insurance paid part of the ice storm damage.
 - d. Mike Eber calibrated the blowers to match the Scada readings.
 - e. The MMBB requested a copy of our 2012-2013 audit. Dana sent this copy to them.
 - f. DEP violations for Oct, Nov, and Dec 2013. If TSS samples are bad, put the samples under a microscope and take pictures of the sample for documentation.
 - g. Dana received two sealed bids for the generator and portable pump. Jim motioned to reject the bids and place out for bid again in the future. Norman 2nd the motion, passed unanimously.
- 8) The Treasurer's Report was presented to the board. Jim made a motion to move \$10,000.00 into the Capital Reserve Account, \$30,000.00 into the Debt Reserve Account and \$2,500.00 into the Sick Leave Reserve Account, Norman 2nd the motion, unanimous.

- 9) The Delinquent Accounts report was presented to the board. Becky and Jim will meet with attorney, Tom Brown, in the morning and gather information needed to begin foreclosure procedures on properties with matured liens.
- 10) The delinquent accounts report was presented to the board.
- 11) At 7:40 p.m., Jim motioned to go into Executive Session Pursuant to 1 M.R.S.A. 405(6)(A) to discuss a personnel matter, Norman 2nd, unanimous. At 8:00 p.m., Jim motioned to come out of executive session, Norman 2nd, unanimous. Jim made a motion to adjourn the meeting at approximately 8:31 p.m, Norman 2nd the motion, unanimous.
- 12) Norman made a motion to adjourn the meeting at approximately 8:01 p.m, Jim 2nd the motion, unanimous.

NEXT MEETING WILL BE HELD MONDAY, MARCH 10, 2014 AT 6:30 P.M.