

VEAZIE SEWER DISTRICT
Regular Meeting Minutes
November 18, 2013
6:30 P.M.

Attended by: Trustee Norman Webb, Treasurer Jim Parker, Chief Operator Dana McLaughlin, and members of the public.

- 1) Call Meeting to Order – Jim called the meeting to order at 6:30p.m.
- 2) Consider Oct Meeting Minutes – Meeting was canceled.
- 3) Review Agenda – Agenda was reviewed.
- 4) Public Comments – See attached letter.
- 5) Warrants – okay
- 6) May 31, 2013 and 2012 Financial Statements-Presented to board.
- 7) Annual Audit-Waiting for final copy from auditing firm.
- 8) Office Manager Report-Very helpful in how the office is proceeding with issues and documentation.
- 9) Operations report-Dana presented the operations report for Sept and Oct 2013. Key issues are the Buck Hill antennae and the County Road pump 1 repair, which had a mechanical seal replaced. Higgins Electric repaired the scared shaft. There were no violations for the month of Sept 2013. There were three violations for the month of Oct 2013-TSS Effluent daily max 52, weekly average 52, monthly average 36, algae bloom. The Buck Hill impellers need to be replaced due to running excessive hours.
- 10) Info:
 - a. Update on lightning damage and cost
 - b. Dana spoke with Gregg Wood from DEP concerning receiving RV waste. Mr. Wood authorized this as long as the waste water from the RVs are similar in strength and characteristics to the typical dry weather influent to the treatment pant.
 - c. DEP BOD and TSS percent removal requirements
 - d. The sewer service responses to backups have been revised.
 - e. There was a letter received from Carpenter Associates in regards to the new business, Tradewinds, coming to town and using the same sewer lines that are currently present from Veazie Variety.
 - f. EPA has new rulings for collections systems

- g. Dept of Labor has new rules for Unemployment Insurance. We can now respond to unemployment information requests from the Department of Labor on the internet.
 - h. Contingency plan for Veazie Sewer-Dana has Mike Eber working on an estimate to attach the headworks and blowers to the generator in case of a power outage. Dana has also been in contact with Travis at CES in regards to lowering the district electricity cost.
 - i. There has been an employee resign from the district.
 - j. The MMA Risk Management note book is available for review.
 - k. Veazie Sewer District has received a request to attend the Veazie Town Council Meeting on Nov 25, 2013.
 - l. Bangor Hydro is proposing an increase in distribution rates. The filing will be the first week of Dec 2013 with MPUC.
 - m. The district will be drafting a policy for water discount meter readings.
- 11) Jim motioned the board to go into Executive Session Pursuant to 1 M.R.S.A. 405(6)(E) to discuss a legal matter, Norman 2nd the motion, unanimous. Jim motioned to end executive session, Norman 2nd the motion, unanimous
- 12) Jim motioned the board to go into Executive Session Pursuant to 1 M.R.S.A. 405(6)(A) to discuss a personnel matter.
- 13) The treasurer's report was presented.
- 14) A delinquent accounts report was presented to the board.
- 15) There was no other business.
- 16) Jim adjourned the meeting at approximately 7:45 p.m, Norman 2nd, unanimous.

NEXT MEETING WILL BE TUESDAY, DECEMBER 16, 2013 AT 6:30 P.M.