

**VEAZIE SEWER DISTRICT  
DECEMBER 8, 2010 – MINUTES  
6:30 P.M.**

Attended by: Chair Steven Theborge, Trustees Gary Brown and Esther Bushway, Supt. Gary Brooks, and Tammy Olson.

- 1) Call Meeting to Order – Steve called the meeting to order at 6:30 p.m.
- 2) Consider Meeting Minutes of November 17, 2010 – Esther moved to accept the minutes of November 17, 2010 as written; Gary seconded. Vote 3-0, passes.
- 3) Review Agenda – There were no changes to the agenda.
- 4) Delinquent Update – a) Reminder postcards were sent to 25 people that have not yet paid their bills. Warning letters will go out this week to 16 people. There are 4 people that already received warning letters with a deadline of Dec. 10; those people will get Notices of Debt next. b) Jeannine Dye asked for a payment plan a couple of months ago but we have not yet received a payment. Carolyn Brown continues to keep up with her payment plan. c) A new item on the delinquent list is the liens maturing in 2011. The important ones are for the Henderson and Crowe properties.
- 5) Rate Increase Discussion – The Trustees reviewed newsletters sent to customers regarding past rate increases. Then they discussed the Area Rate Increases document that Supt. Brooks compiled based on extensive research of the rate increases of the surrounding area. Minimum usage was discussed, and there was a review of the calculations made for minimum usages of 800, 1000, and 1200 cubic feet. Supt. Brooks explained that our debt retirement charge does not cover our debt. He also pointed out that there could be more upgrades needed before the current debt is paid, especially since we are mandated by the DEP. Steve asked whether we would have to have three public hearings if we split the rate increase over three years to avoid one large rate increase that could cause a hardship to our ratepayers. Supt. Brooks will refer that question to our attorney.
- 6) Wages and Benefits (Taken Out of Order) – Esther motioned to go into Executive Session pursuant to 1 M.R.S.A. § 405(6)(A), Gary seconded. Vote 3-0, passes at 7:25 p.m. Esther motioned to returned from Executive Session. Vote 3-0, passes at 7:29 p.m. Employee wages and benefits were discussed and adjustments were made.
- 7) Superintendent's Report – a) We had five BOD violations in November. Our CBOD tests were within limits. We are still waiting for the CBOD modification to our license. We were told last month that it had been approved, so we are waiting for the technical staff to write it. Supt. Brooks spoke to our DEP inspector today. She apologized for us not receiving our license modification yet, and said that she does not anticipate any problems related to the BOD violations. b) We will be working on a sewer service on Chase and Mt. View that is almost on the property owners' lawn. They have had trouble for a while. Supt. Brooks described the requirements because this is a forced main. He then discussed

the availability of Silvers, and added that we may dig tomorrow or Friday. Steve asked if the cost of the repairs will be our responsibility, and Supt. Brooks said he believed that part of it will. c) We had an issue yesterday on Penobscot Circle at the end of Prouty with a forced main. Three services come into the manhole via a manifold. Supt. Brooks described the setup and the broken clamp. Per DEP requirements, Supt. Brooks called in the incident and followed that with a written report. He spoke with our inspector today and told her that all five clamps were checked and tightened. d) Supt. Brooks distributed paperwork related to Genesis/Greystone. Bill Floyd told Supt. Brooks that he talked to Town Manager Bill Reed regarding roads, sewer, and so on. Supt. Brooks called Bill Reed to state that he was displeased that Bill Reed had time to call the Town's engineer to attend a meeting with Bill Floyd but not the sewer or water districts. Bill Floyd will be meeting with Supt. Brooks next week, and he will be bringing one of the owners with him. Supt. Brooks mentioned the grant for sewer work that Bill Floyd discussed with him – which would require the District's involvement – and Steve said that Bill Floyd is welcome to attend a meeting to discuss it with the Trustees. e) Supt. Brooks reviewed the multiple requests for information made by the town manager. The emails and the list of information requested were reviewed, and there was some discussion.

- 8) Other Business – There was no other business.
- 9) Adjournment – Esther moved to adjourn, Gary seconded. Vote 3-0, passes at 8:41

NEXT MEETING: JANUARY 12, 2011 AT 6:30 PM

Minutes approved January 12, 2011, by a vote of 3-0.

Gary Brown, Secretary. 1/12/11