

**VEAZIE SEWER DISTRICT
JUNE 13, 2012 – MINUTES
6:30 P.M.**

Attended by: Chair Esther Bushway, Trustee Gary Brown, Trustee Rob Tomilson, Supt. Gary Brooks, Tammy Olson, and members of the public.

- 1) Call Meeting to Order – Esther called the meeting to order at 6:33 p.m.
- 2) Consider Meeting Minutes of May 9, 2012 – Rob moved to accept the minutes of May 9, 2012 as written; Rob seconded. Vote 3-0, passes.
- 3) Review Agenda – There were no changes to the agenda.
- 4) Executive Session per 1 M.R.S.A. Section 405(6)(E) – Rob moved that they go into Executive Session per 1 M.R.S.A. Section 405(6)(E) to discuss pending/contemplated litigation with the District's attorney; Gary seconded. Vote 3-0, passes at 6:35 p.m. Rob moved to come out of Executive Session in accordance with 1 M.R.S.A. Section 405(6)(E); Gary seconded. Vote 3-0, passes at 7:06 p.m.
- 5) Executive Session per 1 M.R.S.A. Section 405(6)(A) – Rob moved that they go into Executive Session per 1 M.R.S.A. Section 405(6)(A) to discuss a personnel issue; Gary seconded. Vote 3-0, passes at 7:07 p.m. Rob moved to come out of Executive Session in accordance with 1 M.R.S.A. Section 405(6)(A); Gary seconded. Vote 3-0, passes at 7:12 p.m.
- 6) Delinquent List Update – Tammy reported that 32 reminder postcards were sent out for bills not yet paid this quarter. The average number of postcards sent out each quarter is between 25 and 40. She also sent out 13 warning letters with a deadline of June 25; so far, three of those have been paid. Tammy gave an overview of the delinquent list, pointing out those that usually pay and those that are new to the list. Rob asked about the Joyce and Dye properties. Tammy pointed out that there are liens for Cartwright and Forget/Myers that will be maturing this year.
- 7) Boundary Vote Discussion – Supt. Brooks reviewed how we originally wanted to piggyback the vote with the Town election, but the Town could not restrict voters to those within District boundaries. Rob said that they have different ballots for Republicans and Democrats, and Supt. Brooks said he thought of that as well, but found out that the District's situation was different. The vote will be done with the District's normal voting process at the annual meeting. Town Manager Joe Hayes will be present to check in voters as they come in.
- 8) Superintendent's Report – a) The facility is running well despite all the rain in the last couple of weeks. b) In the last couple of months we have been talking about people outside the District. Supt. Brooks has been researching this issue. Supt. Brooks reviewed his research on the Orono property. After the property's septic system failed, a letter from the Town of Orono was provided to the District. The property owner wanted to tie into the District, and complied with everything the Trustees asked, including paying entrance

fees. Supt. Brooks explained the process of charging fees to users prior to the plant going online, and how the Orono property did not pay these until the District was online. The Trustees also hired an appraiser to appraise the home, and they were paying their portion of the assessment at that time. c) Four properties, including the Orono property, have been sent sewer service contracts. The contract with the Orono property has been signed and returned to the District. d) We have a new website ready to be launched. We have new, more user-friendly software. Last year the Trustees decided to put minutes on the website, so minutes from 2010 to the present are now on there. We will add/change things down the road. We will notify the Town that the minutes are now on the website so they can save time and paper from putting them in council packets. Rob added that we could ask the Town to put the website update in the next newsletter, and Supt. Brooks agreed. Since there were no objections, the website will go live tomorrow. e) Supt. Brooks reported that the annual meeting notice was posted 20 days before the meeting. The District's charter only requires 7 days. The meeting will be held on Wednesday, June 20 at the Fletcher Municipal Building. Principal Nichols was concerned about having it at the school on a night with an RSU meeting. The meeting could be moved to the fire bay if necessary.

9) Other Business – Supt. Brooks presented Esther with a plaque commemorating her 12 years of service as a Trustee.

10) Adjournment – Rob moved to adjourn, Gary seconded. Vote 3-0, passes at 7:48.

NEXT MEETING: JULY 11, 2012 AT 6:30 PM

Minutes approved July 11, 2012, by a vote of 2-0.

Gary Brown, Secretary. 7/11/12