

**VEAZIE SEWER DISTRICT
JUNE 9, 2010 – MINUTES
6:30 P.M.**

Attended by: Chair Steven Theborge, Trustee Gary Brown, Supt. Gary Brooks, and Tammy Olson. Trustee Esther Bushway arrived late.

- 1) Call Meeting to Order – Steve called the meeting to order at 6:40 p.m.
- 2) Consider Meeting Minutes of May 12, 2010 – Steve moved to accept the minutes of May 12, 2010 as written; Gary seconded. Vote 2-0, passes.
- 3) Review Agenda – There were no changes to the agenda.
- 4) Delinquent Review – a) We sent out 36 postcard reminders. This is the high end of the normal range, but still within the normal range. We also sent out 13 warning letters and all but four people paid. b) Randy Bacon’s mortgage company paid his account in full. Marilyn Barrett’s son paid her account in full. c) Tammy has been in contact with Gateway Title regarding the Morrow property at 1305 State Street. They now have the amount due on the account. We have not yet been paid by Chase, despite signing and sending several documents to them to get paid. d) Tammy reviewed the Henderson estate. Back in December we were contacted by one of her sons who stated that the estate was being settled and that we should be paid soon. He was surprised we hadn’t been paid already. Tammy held off on filing additional liens, but the payment never came. We have since filed an additional lien, and we now have two on the property. e) Tammy reviewed the remaining names on the delinquent list and there was some discussion.
- 5) Medical Return To Work Form – Supt. Brooks explained to the Trustees that we developed a new form due to one staff member having major surgery. This form covers the duties of the position with space for the doctor to state whether the employee can perform the duties and whether or not there are any restrictions. However, some doctors see this type of form as an evaluation and will not complete it. Steve suggested that we could provide a job description to the doctor and have the doctor state whether the employee is able to return to light or full duty without the check boxes. He said that at the bottom of the description, we could have a statement such as, “Based on your signature, you state that you read the above job description and state that the patient is ready for full duty.” The doctor could then add limitations if needed. Supt. Brooks said we will rework the letter.
- 6) Executive Session To Discuss Personnel/Medical Issue – Gary moved to go into Executive Session pursuant to pursuant to 1 M.R.S.A. § 405 (6)(a), Steve seconded. Vote 2-0, passes at 7:08 p.m. Steve moved to return from Executive Session, Gary seconded. Vote 2-0, passes at 7:20 p.m.
- 7) Superintendent’s Report – a) We had a couple of TSS (total suspended solids) violations and several BOD violations for May. Our CBOD, which we also run and which was allowed in our last permit, came out well within our range. Mid-May to mid-June the

warmer temperatures warm the water, which causes nitrification. It's the time of year when our numbers are higher. Steve asked if barley straw would work for this, and Supt. Brooks said possibly. Supt. Brooks explained that last year we went without barley as a control to see what would happen, but last year's weather was too bad to use as a control. The best solution would be for us to get our CBODs back. Our DEP inspector spoke with Dick Darling. Dick was supposed to come to the District in the spring. b) Supt. Brooks said that he hopes the manhole on Randolph will be done soon as we are just waiting on Silver's. Steve asked if it was a one-day job and Supt. Brooks said it should be one long day or maybe a day and a half, and added that we could do the cleanup ourselves. We got the road opening permit. Gary asked about Dig Safe, and there was some discussion on the Dig Safe process and some previous experiences with Dig Safe. c) The annual meeting is next Tuesday at 7:00 p.m. at the Senior Center. Steve asked which Trustee's term was up, and Supt. Brooks said that Gary Brown was up for re-election. d) There are still issues with the Town council and the letter that we sent with the assessment. Two councilors claim that they got it and three councilors claim that they didn't. We were first told that Karen distributed them and then that Allan handed them out, then Supt. Brooks was asked for a copy. Esther said that this is unacceptable. We need to know that when we send something to the town that the councilors get it. Otherwise we will start mailing things to the councilors directly.

- 8) Other Business – a) Tammy sadly reported that our auditor, Malcolm Horton of Horton, McFarland & Veysey, passed away. His associate, Nick Henry, assisted Malcolm with our last two audits and is able to continue working with us. b) We hosted the May meeting of Forum for Local Utility Support and Help (FLUSH). Group members enjoyed lunch followed by a tour of the plant led by Supt. Brooks and a discussion. c) Supt. Brooks and Tammy updated the Trustees on some recent help they were able to provide to the Census Bureau. The Census worker had to determine who was living in certain homes on April 1 or if the homes were vacated. The Town of Veazie was unable to help them.
- 9) Adjournment – Esther moved to adjourn, Steve seconded. Vote 3-0, passes at 7:55.

NEXT MEETING: JULY 14, 2010 AT 6:30 PM

Minutes approved July 14, 2010, by a vote of 2-0.

Gary Brown, Secretary. 7/14/10