

**VEAZIE SEWER DISTRICT
JUNE 8, 2011 – MINUTES
6:30 P.M.**

Attended by: Chair Steven Theborge, Trustees Gary Brown and Esther Bushway, Supt. Gary Brooks, and Tammy Olson.

- 1) Call Meeting to Order – Steve called the meeting to order at 6:34 p.m.
- 2) Consider Meeting Minutes of May 11, 2001 and the May 26, 2011 Public Hearing Minutes – Esther moved to accept the minutes of May 11, 2011 as written; Gary seconded. Vote 3-0, passes. Esther moved to accept the minutes of May 26, 2011; Steve seconded. Vote 2-0; passes. Gary abstained.
- 3) Review Agenda – There were no changes to the agenda.
- 4) Delinquent Update – a) This week, 23 reminder postcards went out for the current quarter and seven warning letters went out for the previous quarter. The second group on the delinquent list contains eight people due Notices of Debt for the October 1, 2010 billing. Of those, four have been sent and four will go out this week. The next group are people due liens on that quarter; those also will be going out shortly. b) The oldest lien on 16 Highview matures on June 18. They have received their foreclosure notice, and they typically pay before the maturity date. c) The bank foreclosed property on 13 Rock Street has been sold. We should be receiving payment in full shortly.
- 5) Rate Increase Discussion – a) Tammy distributed an updated flyer that includes the pie chart that Jim Parker suggested at the May 26 public hearing. Steve stated that he envisioned the pie chart to have dollar amounts rather than percentages. The flyer will be revised and discussed at a later date. b) Esther mentioned that Bangor and Orono would be going up; Supt. Brooks explained how and why we receive water from the Bangor Water District.
- 6) Gathering Freedom of Information Material Update – On May 16, we provided the requestors' attorney with a list of the most time-consuming aspects of their request and asked that they prioritize their request, since we anticipated that some material may be needed for the May 26 public hearing. We have not heard from the requestors since being notified by their attorney on May 19 that we were to stop preparing documents and that the requestors would make an appointment to review the information already gathered. To date, no appointment has been made.
- 7) Policy for Record Retention – Tammy distributed a draft version of the policy. After reading the policy, the Trustees decided to adopt it and to add a signature line. Esther moved to accept the policy as written; Gary seconded. Vote 3-0; passes.
- 8) Superintendent's Report – a) The plant is operating well. Flows are down and oxygen levels are good. Pond 2 is struggling to maintain oxygen levels at times, which is typical this time of year. With the license modification in January, we are now running CBODs.

These test results are helpful this time of year. We continue to run BODs for comparison. b) We purchased diffuser sleeves. Supt. Brooks described the diffusers. He then described our barge, how it was built in-house, and how it is used to clean diffusers. One section stills needs to be completed, and we are replacing sleeves as needed. c) Mowing is ongoing. We will soon get the flusher out to do some line cleaning and TVing. Supt. Brooks explained the repairs currently being done to the flusher. d) Steve asked about the status of Oak Grove. Supt. Brooks said that he is filling out an application for the revolving loan fund, and that the application is due July 1. Supt. Brooks explained how the loan works and asked if the Trustees wanted him to proceed. The Trustees agreed that they wanted him to proceed.

- 9) Other Business – a) The annual District meeting is June 21 at 7:00 p.m. Supt. Brooks stated that he would like to hold it at the school because that's where the public hearings have been held. The Trustees agreed to hold the annual meeting at the school. b) The Town has requested that we send them our meeting minutes, and their minutes will now be included in the Trustee packets. c) There was some discussion on reducing the assessment. Esther stated that she would like to discuss eliminated Trustee compensation. She said it's not a lot of money, but it is making an effort. d) There was no other business.

- 10) Adjournment –Esther moved to adjourn, Gary seconded. Vote 3-0, passes at 8:07.

NEXT MEETING: JULY 13, 2011 AT 6:30 PM

Minutes approved July 13, 2011, by a vote of 2-0.

Gary Brown, Secretary. 7/13/11