

**VEAZIE SEWER DISTRICT
MAY 11, 2011 – MINUTES
6:30 P.M.**

Attended by: Chair Steven Theborge, Trustees Gary Brown and Esther Bushway, Supt. Gary Brooks, and Tammy Olson.

- 1) Call Meeting to Order – Steve called the meeting to order at 6:34 p.m.
- 2) Consider Meeting Minutes of April 13, 2011 – Esther moved to accept the minutes of April 13, 2011 as written; Gary seconded. Vote 3-0, passes.
- 3) Review Agenda – There were no changes to the agenda.
- 4) Rate Increase Discussion – The Maine Rural Water Association rate study was distributed along with the rate proposals spreadsheet. The Town Budget Committee was briefly discussed. Steve voiced his concern about commercial accounts, and another spreadsheet with how increases would affect residential and commercial ratepayers was distributed. After much discussion, the Trustees agreed to propose leaving the debt retirement unchanged and increasing rates to \$4.16 per 100 cubic feet.
- 5) Gathering Freedom of Information Material – The Trustees reviewed the most recent letter and the District's response. The Trustees stated that they do not want Tammy working overtime to fulfill the request.
- 6) Budget Draft '11 – '12 – Steve asked that the opening text be proofread for clarity, Supt. Brooks reviewed the final numbers and pointed out that we are not fully funding reserve accounts. The collections system reserve account and fixed costs were discussed.

Esther moved to place \$1,000.00 in the O&M to the Computer Replacement Fund; Gary seconded. Vote 3-0, passes.

Esther moved to place \$1,000.00 in the O&M to the Sick Time Buy Back Fund; Gary seconded. Vote 3-0, passes.

Esther moved to place \$800.00 from O&M and \$1,500.00 from Collection System to the Pick-up/Equipment Replacement Fund; Gary seconded. Vote 3-0, passes.

Esther moved to place \$10,000.00 from O&M to the Plant Replacement Fund; Gary seconded. Vote 3-0, passes.

Esther moved to place \$10,000.00 from O&M to the Sludge Removal Fund; Gary seconded. Vote 3-0, passes.

Esther moved to accept the 2011–2012 budget with corrections, Gary seconded. Vote 3-0, passes.

- 7) Superintendent's Report – a) There was one violation last month for flow. It was a minor violation and should not be an issue. b) Mowing started last week. Pipelines and other property were mowed today. The Town's mowing contract was briefly discussed. c) Travis and Dana used the homemade barge. When that was built, it saved us about \$5,000. Supt. Brooks described the structure of the barge and how it works when you pull up the diffusers for cleaning. Pond 2 is completed and repairs were needed. d) Some spring cleaning has been completed, including cleaning the chlorine contact tank.
- 8) Other Business – There was no other business.
- 9) Adjournment – Esther moved to adjourn, Gary seconded. Vote 3-0, passes at 8:42.

NEXT MEETING: JUNE 8, 2011 AT 6:30 PM

Minutes approved June 8, 2011, by a vote of 3-0.

Gary Brown, Secretary. 6/8/11