

**VEAZIE SEWER DISTRICT
APRIL 11, 2012 – MINUTES
6:30 P.M.**

Attended by: Chair Esther Bushway, Trustee Gary Brown, Trustee Rob Tomilson, Supt. Gary Brooks, Tammy Olson, and members of the public.

- 1) Call Meeting to Order – Esther called the meeting to order at 6:32 p.m.
- 2) Consider Meeting Minutes of March 14, 2012 – Gary moved to accept the minutes of March 14, 2012 as written; Rob seconded. Vote 3-0, passes.
- 3) Review Agenda – There were no changes to the agenda.
- 4) Executive Session per 1 M.R.S.A. Section 405(6)(E) – Gary moved that they go into Executive Session per 1 M.R.S.A. Section 405(6)(E) to discuss pending/contemplated litigation with the District's attorney; Rob seconded. Vote 3-0, passes at 6:34 p.m. Gary moved to come out of Executive Session in accordance with 1 M.R.S.A. Section 405(6)(E); Rob seconded. Vote 3-0, passes at 7:50 p.m.
- 5) Executive Session per 1 M.R.S.A. Section 405(6)(A) – Gary moved that they go into Executive Session per 1 M.R.S.A. Section 405(6)(A) to discuss employment contract with the District's attorney; Rob seconded. Vote 3-0, passes at 7:52 p.m. Rob moved to come out of Executive Session in accordance with 1 M.R.S.A. Section 405(6)(A); Gary seconded. Vote 3-0, passes at 9:43 p.m.
- 6) Department of Labor Enforcement Inspection Update – The Trustees received a copy of the letter from the Department of Labor. The \$550 fine was removed. Supt. Brooks discussed with them the possibility of having SafetyWorks come every six months per Rob's suggestion for preventing Department of Labor inspections. Supt. Brooks was told that SafetyWorks can't tie up its staff like that. Supt. Brooks then said the Department of Labor invited the District to join the SHAPE program. If we joined, we would complete paperwork, have an inspection, and make any required corrections. Once we are done, we would not have any inspections for two years. At the end of the two-year period, we could ask to do it again.
- 7) Budget Draft '12 – '13 – The Trustees each have a copy of the draft budget. Rob asked if the two separate budgets for O&M and Collections could be combined into one. Esther suggested we call our auditor to ask if we could combine. Rob gave an example of the wages for O&M and the wages for Collections being separate when they could be combined. Supt. Brooks explained the separate budgets, and how they were originally set up because the Town wanted the collection system budget separate. Some totals on the budget were discussed. Esther said the budget will be further discussed at the next meeting, and Supt. Brooks said they should call him in the meantime with any questions.
- 8) Superintendent's Report – a) The facility is running well. b) All four blowers have been checked. We typically run three, but in springtime we run all four. We are getting the mowing equipment ready to go and we are doing some minor repair work. c) Another

lightning arrestor went on Sunday, March 18. Supt. Brooks explained the situation, and said that when he arrived there was a train across the tracks blocking entrance to the District. When he called about it, he was told this was an approved parking spot. Supt. Brooks got the train moved and got the District off the approved parking list. Bangor Hydro was then able to make the repairs. Supt. Brooks said that Bangor Hydro does offer insurance for \$7.50 per month per pole, which would be approximately \$720 per year. Gary instructed him to find out exactly what the insurance will cover, and Supt. Brooks said he had a list he would provide. d) The Trustees received a copy of the annual report for the Town. Supt. Brooks said that it may be too long and that they will want it this week. Esther asked for the part about Trustee compensation to be removed, then asked if the Trustees had any other issues with the report. Rob and Gary said no.

- 9) Other Business – a) Rob asked about the District boundaries. Supt. Brooks said the District attorney is working on it. Rob said that we need a list of voters so that people outside of the District do not get to vote. There was some additional discussion. Supt. Brooks stated that he has spoken to the town manager about taking part in the June ballot. Esther stated she would like the District to print its own ballots. b) Rob asked about gating off the pump station on Buck Hill. Supt. Brooks stated that we have brought that to the attention of the police department. He added that the property does belong to Barney Silver, and that he could speak to him.

10) Adjournment – Rob moved to adjourn, Gary seconded. Vote 3-0, passes at 10:04.

NEXT MEETING: MAY 9, 2012 AT 6:30 PM

Minutes approved May 9, 2012, by a vote of 3-0.

Gary Brown, Secretary. 5/9/12