

**VEAZIE SEWER DISTRICT  
JANUARY 12, 2011 – MINUTES  
6:30 P.M.**

Attended by: Chair Steven Theborge, Trustees Gary Brown and Esther Bushway, Town Councilor David King, Supt. Gary Brooks, and Tammy Olson.

- 1) Call Meeting to Order – Steve called the meeting to order at 6:32 p.m.
- 2) Consider Meeting Minutes of December 8, 2010 – Esther moved to accept the minutes of December 8, 2010 as written; Gary seconded. Vote 3-0, passes.
- 3) Review Agenda – There were no changes to the agenda.
- 4) Rate Increase Discussion – Supt. Brooks reviewed options A through E. Two of the options include increasing the debt retirement charge, since the current charge does not cover our debt. We did not increase the charge when we incurred the new debt, and there may be additional debt in the future if we borrow funds for collection system projects. There was discussion on how to break up the rate increase, and Steve said he was in favor of three years instead of two if we can afford to wait. Esther and Steve said that they prefer not to have a minimum usage charge for ratepayers.
- 5) Freedom of Information Act (FOIA) (Take Out of Order) – Supt. Brooks reviewed the FOIA work he had been doing in preparation for the rate increase. Due to some recent requests for information from Town Manager Bill Reed, we have incurred legal fees because we had to consult our attorney. The important points our attorney discussed with us is that FOIA requests are public information, and there is no expectation of privacy with any request. Supt. Brooks will have a policy for the Trustees to review for the next meeting.
- 6) Website Discussions – Tammy stated that the District's current website is maintained with old software and is difficult to use, especially if we wanted to start adding minutes to the site. She briefly reviewed some options for upgrading that would not cost us money other than her time for setting it up. The Trustees discussed the upgrade and set a goal of having it done by the end of the calendar year.
- 7) Superintendent's Report – a) We had six BOD violations in December. Part of the violations were due to the rainstorm that dumped two inches on us. b) We have received our license modification. If we had it in December, we would not have had violations. The modification will run through the remainder of our license, which is up for renewal in 2012. c) Supt. Brooks reviewed his meeting with Bill Floyd of Genesis. Bill Floyd came with Greystone Park resident Rob Cunningham. Supt. Brooks discussed the block grant that Bill Floyd would like the Trustees to consider. Steve clarified that the grant would pay for the service, but then we would own the system. Bill Floyd may come to the Trustees with a proposal. d) Supt. Brooks reviewed the Chase and Mt. View sewer issue that he reported on at the last meeting. He described the work we did. There hasn't been a problem since we fixed it. The total came to about \$1,600, which will be split with

the homeowner. e) The Trustees reviewed the letter from risk management. f) We had a problem with the auger portion of our auger monster. Supt. Brooks described how repairs are handled with the rebuilt parts exchange program, and how we have swapped some parts to extend its life. The auger currently won't reverse. g) The Trustees received a copy of the Items of Savings informational sheet for those interested in how fiscally responsible we are in running this plant. h) Travis has passed his Grade 3 exam and received his license. Tammy has passed her Grade 2 exam and received her license. Wage increases related to these licenses will be discussed at the next meeting.

- 8) Other Business – Steve stated that he will not be running for reelection to the Board of Trustees in June.
- 9) Adjournment – Esther moved to adjourn, Gary seconded. Vote 3-0, passes at 8:41

NEXT MEETING: FEBRUARY 9, 2011 AT 8:10 PM

Minutes approved February 9, 2011, by a vote of 3-0.

Gary Brown, Secretary. 2/9/11